



**LAWRENCE  
YACHT & COUNTRY CLUB**

**MEMBER HANDBOOK  
&  
RULES AND REGULATIONS**

**2025**

**LAWRENCE YACHT & COUNTRY CLUB  
101 CAUSEWAY, LAWRENCE, NEW YORK 11559  
516.239.1685 | [WWW.LYCC.CC](http://WWW.LYCC.CC)**

Thank you in advance for reviewing and abiding by the rules and regulations in this manual. This manual was designed to ensure a pleasurable experience for all members and their guests.

***Please note that this document consisting of the Handbook & Rules and Regulations may change at any time. New versions will be announced and publicized once approved by Club Management, the Park Commission, and Village Board of Trustees.***

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# SECTION I

## GOLF



# Golf Membership Categories 2025

MEMBERSHIP CATEGORY	RES/ NON-RES	2025 DUES	TEE-TIME PRIVILEGES
PLATINUM			
Full Individual Privileges including Range (Age 36 and above)	RESIDENT	\$3995	Zero restriction Tee-Time Privileges (Tuesday - Sunday)
	NON-RESIDENT	\$7995	
GOLD			
Full Individual Privileges including Range (Age 22 – 35)	RESIDENT	\$1995	Zero restriction Tee-Time Privileges (Tuesday - Sunday)
	NON-RESIDENT	\$4295	
SILVER			
Individual Privileges including Range	RESIDENT	\$2695	Full Tee-Time (Tuesday – Friday) Weekends after 12:00pm
	NON-RESIDENT	\$5995	
BRONZE			
Individual Weekday Privileges including Range	RESIDENT	\$1695	Full Tee-Time (Tuesday - Friday) Holidays Allowed after 1:00
	NON-RESIDENT	\$4295	
FAMILY			
Includes 1 Platinum, 1 Silver and up to 2 dependents under the age of 21 residing	RESIDENT	\$5395	
	NON-RESIDENT	\$10995	
EXECUTIVE FAMILY			
Includes 2 Platinum, and up to 2 dependents under the age of 21 residing.	RESIDENT	\$6295	
	NON-RESIDENT	\$11995	
JUNIOR			
Individual Privileges including Range (Age 18 - 21)	RESIDENT	\$395	Tuesday – Sunday after 2:00pm
	NON-RESIDENT	\$750	
RESIDENT REC PERMIT HOLDERS			
<ul style="list-style-type: none"><li>Tee-Times can only be booked 2 days in advance.</li><li>18-hole greens \$40</li><li>9-hole greens fees \$30</li><li>Junior greens fees \$15</li></ul>	RESIDENT Senior rates w/d 9/18 \$20 w/e 18 \$35 w/e 9\$25	\$500	Weekdays - No Play until after 1:00pm; Weekends & Holidays – No Play until after 2:00pm

## Additional Fees

- Full Locker Fee: \$160 / Year
- Half Locker Fee: \$110 / Year
- Bag Storage: \$165 / Year

### Cart Fees

- \$36 per seat, per round (Includes Tax) (18 Holes)
- \$22 per seat per round (Includes Tax) (9 Holes)

### Golf Trail Fees

Please note walking is only allowed after 1:00pm every day unless it's cart path only. Walking is permitted prior to 1:00pm in the shoulder season (11/2/2025 -> 03/08/2026)

- \$7 trail fee for walking when carrying bag or using push/pull cart.

# Golf Contacts

GENERAL MANAGER:	Kevin Dudleston, PGA <a href="mailto:kdudleston@kempersports.com">kdudleston@kempersports.com</a>	516-239-1685 EXT: 2110
HEAD GOLF PROFESSIONAL:	John Morrison, PGA <a href="mailto:jmorrison@kempersports.com">jmorrison@kempersports.com</a>	516-239-8263 347-723-3422 (CELL)
SUPERINTENDENT:	Adam Thomas <a href="mailto:athomas@kempersports.com">athomas@kempersports.com</a>	516-239-7172 EXT: 1089
STARTER:	Vincent Biondo	516-668-6458 EXT: 2132
GOLF SHOP:	<a href="mailto:Lawrence.proshop@gmail.com">Lawrence.proshop@gmail.com</a>	516-239-8263
MEMBER ACCOUNTS:	Emily Dripchak <a href="mailto:edripchak@kempersports.com">edripchak@kempersports.com</a>	(516) 239-1685 EXT: 2113

## Hours of Operation

	MON	TUE	WED	THU	FRI	SAT	SUN
FEBRUARY							
CLOSED							
MARCH 1st							
Golf Shop	CLOSED	8:00am – 4:00pm					
First Tee Time		8:30am					
MAY 1 <sup>st</sup> – JULY 31st							
Golf Shop	CLOSED	6:30am – 6:00pm					
First Tee Time		7:30am					
AUGUST							
Golf Shop	CLOSED	7:00am – 6:00pm					
First Tee Time		7:30am					
SEPTEMBER							
Golf Shop	CLOSED	7:30am – 5:00pm					
First Tee Time		8:00am					
OCTOBER							
Golf Shop	CLOSED	8:00am – 4:00pm					
First Tee Time		8:30am					
NOVEMBER							
Golf Shop	CLOSED	8:00am – 3:30pm					
First Tee Time		8:30am					
DECEMBER 1 <sup>ST</sup> – JANUARY 31 <sup>ST</sup>							
Golf Shop	CLOSED	8:30am – 3:30pm					
First Tee Time		9:00am					

*\*Monday Golf: Walking will be permitted after 12:00pm if there is no Golf Outing. Holiday weekends are the exception when the course will be open but closed the Tuesday after.*

*\*\*The Golf Course will be open until dusk and all carts must be returned 1 hour before sunset.*

*\*\*The Facility will be closed for Thanksgiving, Christmas Day, and New Years Day.*

## Tee Time Procedures

Tee times are always an option, and tee times are not mandatory, but are helpful for the Club to be prepared for your visit. Tee times can be made online via our website or over the phone, and all tee times can be made up to and day of.

To schedule a tee time, please call the Starter at: **516-668-6458** Or visit the Membership Portal on our website at: <https://www.lycc.cc/book-a-tee-time/>

A tee-time can be made up to seven (7) days in advance max for Platinum and Gold Golf Members, five (5) days in advance for Silver and Bronze, or two (2) days in advance for our Rec Permit Members. **Please note Platinum, Gold, Silver or Bronze members may not book Rec Pass members as guests 4 days in advance.**

Signing up as a foursome is strongly suggested. Partial foursomes may have additional players added. The first Member name on the request is responsible for the group.

**\*\* Please do not book guests just to fill spots in your foursome. This practice takes playing opportunities away from other members. \*\***

### SATURDAY AND SUNDAY MORNING LOTTERY SYSTEM

Platinum, Gold, and Silver members may request a tee time one week in advance for the upcoming weekend using a request card. Cards are available at the starters booth and may be placed in the mailbox at the left side of the door to the booth. The Golf Staff will then assign tee times the Tuesday prior to the weekend. The cards will be collected by the Golf Staff no later than 2:00 pm on Sunday afternoon. Cards will only be accepted for the upcoming Saturday and Sunday. Although not guaranteed, the Golf Staff will endeavor to allocate a Tee-time as close as possible to the requested time. Notification to Members will be sent by Golf Staff Tuesday by 12:00pm.

The reason for the card system is to accommodate as many players as possible by using a split tee start, on Holes 1 & 10. The Tee-Sheet will then be re-open for online or Starter bookings on Thursday prior to the weekend for open tee-time slots.

## Check-In Process

Players are asked to register in the Golf Shop, and unless otherwise noted, must not tee off prior to the opening of the shop. The Hours of Operation for the Golf course, Golf Shop, bag room, and Driving Range are set by the Head Golf Professional and are subject to change throughout the season. The most up to date information will be posted at the Golf Shop, and on the website.

## Starting Times

All players should report to the Starter a minimum of ten (10) minutes before their scheduled tee time. Play will only begin on the first (1st) and/or tenth (10th) Tee, unless otherwise noted by the Starter and/or the Head Professional.

**ALL GOLFERS MUST PLAY WITH THEIR OWN SET OF GOLF CLUBS.**



## Tee Time – No Show / No Call Policy

Due to the tremendous number of no-shows in 2024 that impacted many fellow members, we are now implementing a No-Show Tee-Time Policy for 2025. There will be a penalty of \$20 per player should the member(s) fail to call or cancel online 12 hours ahead or more of the booked Tee Time. This will be applied after a first warning by the Golf Staff. The Head Pro and/or Starter will take into consideration exceptions due to bad weather, emergencies, etc. **This also includes No-Show Guests.**

## Golf Shop Apparel and Equipment

The Golf Shop offers the latest apparel, equipment, and accessories at competitive prices. A wide selection of products are in stock, and custom orders can be made directly with John Morrison, PGA.

## Driving Range and Practice Area

The Driving Range will open thirty (30) minutes before the first scheduled tee time and will close thirty (30) minutes before dusk. The Head Golf Professional reserves the right to change this schedule.

- One range card per member will be issued. A \$10 fee will be charged for a lost range card.
- Appropriate attire is required. Please see the Dress Code section for more details.
- Lending your card to a non-member may result in suspension of range use.
- Only Guests who have purchased a guest round are permitted at the range and must be accompanied by the hosting member.
- Any member or guest found picking up balls from the range may lead to immediate suspension.
- The far end of the range is designated for teaching only. At no time are members permitted to use this area.
- Teaching by anyone other than the LYCC PGA Professional staff is prohibited.
- Range Balls are for Driving Range Use **ONLY!** Any member found using Range Balls on the course may receive a warning letter from the Park Commission.

## Dress Code

Golf course attire must follow the traditions of the Club. The best example of acceptable dress for playing Golf at Lawrence Yacht and Country Club is the type of attire worn by male and female touring Golf Professionals.

The Dress Code is strictly enforced. Reasonable conservatism of dress is expected of all Members and Guests. Proper attire contributes to the overall enjoyment and reputation of the Club.

Proper attire is required on the Golf course, driving range, putting green and practice areas. Should there be any questions or concerns regarding the Golf Dress Code, please contact John Morrison, PGA at [jmorrison@kempersports.com](mailto:jmorrison@kempersports.com) or call the Pro-Shop at 516-239-8263 or 347-723-3422.

The Club's dress code, as outlined below, is mandatory for all players, and is intended to maintain the standards desired by the Membership.

**MEMBERS ARE RESPONSIBLE FOR THEIR GUESTS TO ADHERE TO THE DRESS CODE**

**WE ASK ALL MEMBERS & GUESTS NOT TO CHANGE THEIR SHOES IN THE PARKING LOT.  
PLEASE CHANGE IN THE LOCKER ROOMS.**

### **For Men:**

- Shirts with collars and sleeves are required. The shirts are to be tucked in.
- Walking shorts are acceptable, but cargo shorts are not allowed.
- Hats must be worn with the visor pointing forward.

### **For Women:**

- Dresses, skirts, slacks, Golf shorts, and mid length shorts are acceptable.
- Sleeveless shirts should have collars, and any non-collared shirts should have sleeves.

All Members and Guests must wear soft spikes. Tank tops, T-shirts, mesh tops, halter-tops, bathing suits, sweatpants, tennis attire, athletic shorts, cut offs, blue jeans, or denim of any kind are **NOT** permitted.

## **Pace of Play**

Acceptable pace for eighteen (18) holes is four (4) Hours and fifteen (15) minutes. Each group is expected to keep pace with the group in front of them. We encourage Members to allow faster groups to play through. However, should the group in front be on pace, then there is no right to play through.

Players are monitored for Pace-of-Play by the Ranger. If you are behind pace you will be warned twice, before being moved into position. The GPS system in the cart will also notify you if you are behind pace.

To assist members and their guests to enjoy the game and keep up with pace-of-play, we have provided a suggested Tee based on Handicap. Please see below:

TEES	SLOPE	RATING	YARDAGE	PAR	PLAYER TYPE
BLUE	131	70.6	6324	70	0-9 HANDICAP
WHITE	128	69.5	6070	70	10-19 HANDICAP
GOLD	117	66.4	5379	70	20+ HANDICAP
RED	126	70.3	5290	71	

## **Guest Rates and Policy**

We look forward to welcoming guests of our Members to Lawrence Yacht and Country Club. To ensure an enjoyable visit, we ask that your Guests read and review this Membership Handbook prior to their arrival and review the Guest Information on our website by [clicking here](#).

LYCC reserves the right to enforce rules upon anyone who is not properly attired or does not follow the rules in a manner which reflects the nature of the Club and its Membership.

It is the responsibility of the Member to notify each guest of the Club's standards. The Staff has been instructed to enforce these standards. Each Member is responsible for their guest's actions during their time at the Club.

Each guest may play up to six (6) times in a calendar season, regardless of Member host and no more than twice same in the same month.

It is mandatory that Members play with their Guests and accompany them at the Driving Range. Guests must be present at check-in.

## **GUEST RATES**

**March 1<sup>st</sup> – November 30<sup>th</sup>, 2025**

**WEEKDAY (Tuesday – Thursday)** - \$55 plus Cart

**WEEKEND & HOLIDAYS (Friday – Sunday)** - \$70 plus Cart

## **GUEST PLAY STARTING TIMES**

**Tuesday – Thursday:** Up to 3 Guests Anytime

**Fridays:** 1 Guest before 1:00pm. Up to 3 Guests after 1:00pm

**Weekend and Holidays:** Up to 3 Guests after 1:00pm

## **Course Rules and Etiquette**

All Members shall conduct themselves in such a manner as not to interfere with the playing enjoyment of others. Jogging, walking, bicycling, rollerblading, etc. is not allowed on the Golf course. The Golf Staff is responsible for the administration and enforcement of the Golf Rules and Course Regulations, as adopted by Lawrence Yacht and Country Club. Players must be respectful of Members, Guests, and employees at all times. Failure to comply may lead to being requested to attend the Park Commission meeting. Please see the Rules and Regulations for more details.

Any complaints regarding a member, guest, or Club employee, should be addressed with the Head Golf Professional and/or the General Manager only.

Except where modified by local rules, USGA regulations will govern all play. A copy of the USGA Rules Book is available in the Golf Shop.

**Cell Phones:** Should be silenced while on the Golf course, and players are asked to step away when making or receiving calls. Additional information regarding the cell phone policy can be found in the Club's Rules and Regulations. Cell phone use is not allowed if it impedes the pace of play.

**Bunkers:** Please rake bunkers after use and leave rakes outside of the bunker parallel to the line of play.

**Practice:** Practice is to be confined to the designated areas. Any part of the Golf Course should not be used as practice area.

**Closings/ Signage:** The course, or any part of it, may be closed to play at any time upon the authority of the Golf Course Superintendent, the Head Professional, and/or the General Manager. The staff will post signs and/or provide instructions as required, to help prevent damage to the course. Players are asked to comply with all instructions.

**Weather Evacuation:** The Club is equipped with the STRIKE GUARD Lightning detection system. When there is a lightning strike within five (5) miles the alarm will sound, and the Golf course, including all practice facilities, are immediately closed.

Members and guests should seek shelter in one of the designated areas on property. An "all-clear" alarm will sound when it is safe to reopen the course and resume play.

**Evacuation areas include:** The Golf Shop, The Clubhouse, Portico at the halfway house, and restrooms on 6 and 12.

**Non-Golf Activity:** The Club restricts the use of the golf course for any activity other than playing golf. This includes, but is not limited to, use of the cart paths for exercise such as walking, jogging, bicycling, skating, or rollerblading, even when the course is closed.

**Animals** are prohibited on Club grounds, except for registered service animals and dogs that have been designated to help disperse the geese. Any costs to repair damages resulting from such activities, either by the member, or by a guest of the member will be the sole responsibility of the member.

**Non-golf members** are not permitted on the golf course, in a golf cart, on the driving range or any of the practice areas, unless as a registered guest, and accompanied by the sponsoring member.

**Children** of members or guests are only permitted to be on the driving range or any of the practice areas only if playing and practicing, supervised, participating in the junior golf program or taking a private lesson, under the direct supervision of a golf professional.

**Spectators** and non-players are not allowed on the golf course, with the exception of events as defined by the Head Golf Professional.

**Events:** Member “Men’s and/or Women’s Club Tournaments” and Member holiday events will receive priority over “regular” member tee times. However, whenever possible, the Club will hold specific times for members not participating in the event.

**Course Conditions & Outing Schedule:** If the Course Superintendent or General Manager considers that for any reason the course is not in a playable condition or that there are circumstances that render the proper playing of the game impossible, they may order a temporary suspension of play or declare course closed for the day.

Members can call 516-239-8263 to get course condition information. Our Golf Course Maintenance Department will email all club members in our email database course conditions on a daily basis from April 1 through December 15.

The course will be closed on Monday mornings for maintenance except for Memorial Day, Independence Day and Labor Day. After 12:00pm, the course will be open for member play (walking only) with the discretion of the Superintendent. The course is closed to club members and their guests if an outing is scheduled. To receive outing schedule information please call the starter 516-668-6458 or ask in the Pro-Shop.

## Golf Carts

To operate an electric cart, one must have a valid driver’s license. Carts are assigned in advance by the Golf Staff and limited to two (2) people each.

Extreme caution should be used at all times. Members are responsible for any damage caused by the negligent operation of a cart either by them or their guest(s). For additional information, please refer to the Club’s Rules & Regulations.

The Golf Staff may restrict carts to certain areas, such as the rough only. Anyone operating a Golf cart is expected to ascertain what or if, any restrictions are in place and proceed appropriately.

Taking a Golf cart off property at any time is strictly prohibited.

When operating a Golf cart:

- Stay on the paths where available.
- Observe signs, stakes, and any roped off areas.
- Keep hands and feet inside the cart and use the parking brake when stopped.
- Park on the side or the back of the putting green, at least 30 ft. away.
- Please do not rest cigars or cigarettes on any part of the cart.
- If your cart stops because of an action zone, reverse out in the same direction you drove in on.
- Carts must be returned to the staging area.

**CARTS ARE NOT PERMITTED IN THE PARKING LOT.**

## Private Lessons

Members may take a private lesson with one of the following Golf Professionals on staff. Lessons are by appointment only.

## Handicaps

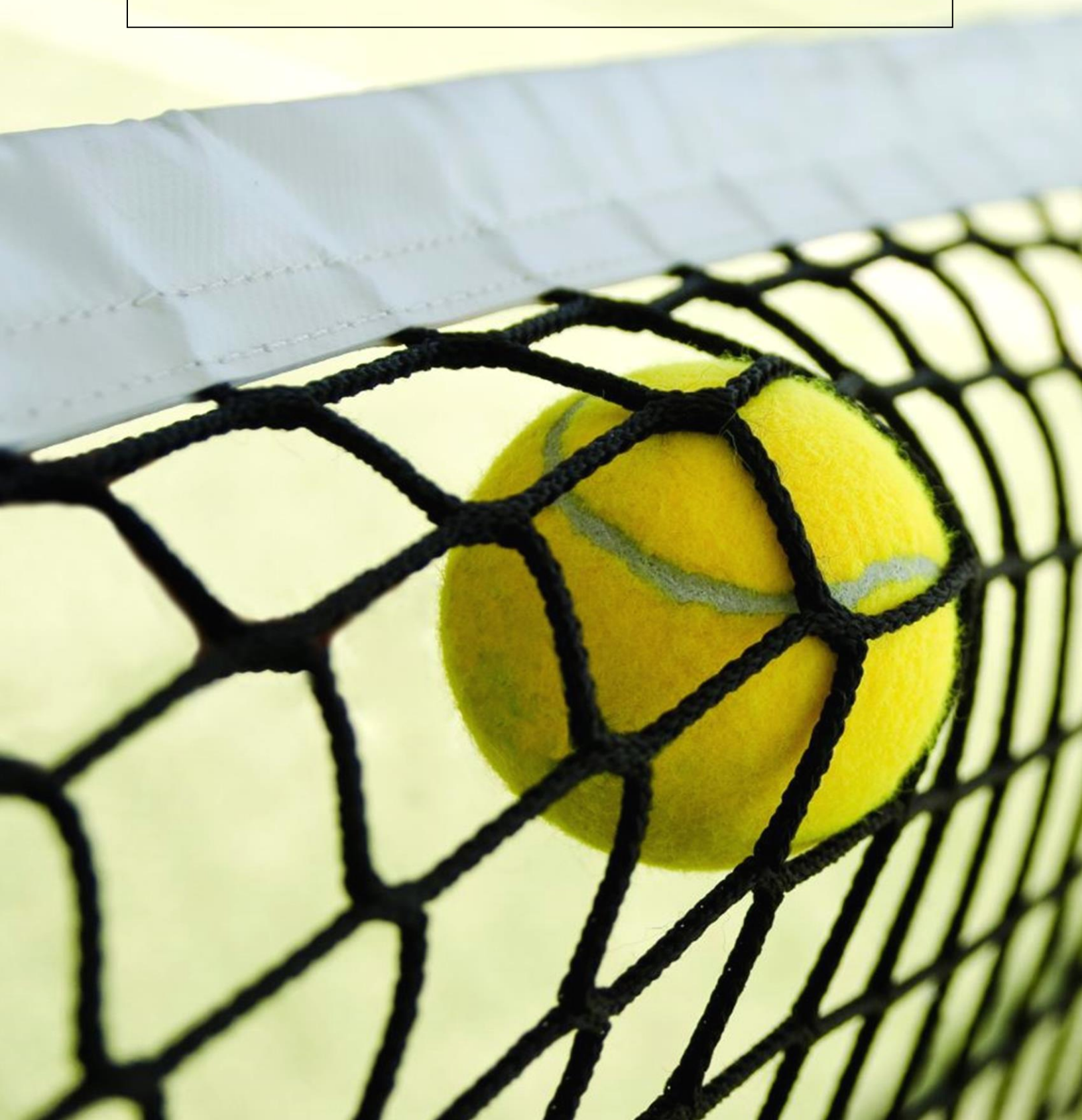
The Head Golf Professional is responsible for maintaining Handicaps in accordance with the current USGA handicap system. Players should contact Golf Staff to establish a handicap. Only members who maintain an approved USGA handicap may participate in tournaments. These members must post all completed scores to maintain an up-to-date handicap in a timely fashion.





# SECTION II

## RACQUET SPORTS



## LYCC Racquet Center

The Lawrence Yacht and Country Club Tennis Facility has 9 Har-Tru courts. The courts are fenced and supplied with windscreens. There are two Pickleball courts available for play. There is filtered water and cups provided in the tennis house for your convenience. Restroom and shower facilities are on the premises. Full schedule of events throughout the summer for the benefit of the membership include special events, men's and women's round robins, interclub matches, charity tournament(s), and weekend member tournaments. Currently we do not have a Racquet Pro-Shop. However, Custom/Special Order items can be placed through the Tennis Professional.

## Racquet Membership Categories 2025

MEMBERSHIP CATEGORY	RES/ NON-RES	2025 DUES	PRIVILEGES
PLATINUM			
Full Individual Privileges (Age 40 and above)	RESIDENT	\$1225	7 Days a week including Night Tennis
	NON-RESIDENT	\$1750	Bookings made up to 7 days in advance
GOLD			
Full Individual Privileges (Age 22 – 40)	RESIDENT	\$850	7 Days a week including Night Tennis
	NON-RESIDENT	\$1225	Bookings made up to 7 days in advance
SILVER			
Individual Privileges	RESIDENT	\$925	MON-FRI: 8:00am – Dusk
	NON-RESIDENT	\$1350	Bookings made up to 5 days in advance
FAMILY			
Includes 1 Platinum, 1 Silver and up to 2 dependents under the age of 21 residing	RESIDENT	\$1525	
	NON-RESIDENT	\$2025	
EXECUTIVE FAMILY			
Includes 2 Platinum, and up to 2 dependents under the age of 21 residing.	RESIDENT	\$2150	
	NON-RESIDENT	\$2900	
JUNIOR			
Individual Privileges (Age 18 - 21)	RESIDENT	\$250	Tuesday – Sunday after 2:00pm
	NON-RESIDENT	\$400	Bookings made up to 3 days in advance
RESIDENT REC PERMIT HOLDERS			
MUST BE RESIDENT OF LAWRENCE VILLAGE	RESIDENT	\$250 for 10 Plays	SAT – THUR: After 1:00pm Bookings made up to 24 hours in advance No Renewals Allowed

## Racquet Contacts

### GENERAL MANAGER:

Kevin Dudleston, PGA  
[kdudleston@kempersports.com](mailto:kdudleston@kempersports.com)

516-239-1685  
 EXT: 2110

### HEAD TENNIS PROFESSIONAL:

Shabir Mohamed (Mo)  
[smohamed@kempersports.com](mailto:smohamed@kempersports.com)

516-239-1220  
 516-884-6102(CELL)

### MEMBER ACCOUNTS:

Emily Dripchak  
[edripchak@kempersports.com](mailto:edripchak@kempersports.com)

(516) 239-1685  
 EXT: 2113

## Hours of Operation

	MON	TUE	WED	THU	FRI	SAT	SUN
JANUARY – APRIL 30TH							
CLOSED							
MAY 1 <sup>ST</sup> – OCTOBER 8 <sup>TH</sup> (Season Length could vary due to the weather).							
Tennis Courts	7:30am – 9:45pm				7:30am - Dusk		7:30am – 9:45pm
PRIME TIME	7:30am – 12:00pm   5:00pm – Dusk   Night Tennis   HOLIDAYS						

**SPECIAL HOURS:** Courts will be opened on Memorial Day, Independence Day, and Labor Day. However, due to tennis club tournaments courts 1-8 will be reserved for members participating in these tournaments. Court #9 will be open. Any members wishing to reserve that court must call us or reserve through Play by Court a day in advance at (516) 239-1220.

## Advance Court Bookings

1. **Platinum and Gold:** 7 days in advance
2. **Silver and Bronze:** 5 days in advance
3. **Junior:** 3 days in advance
4. **Rec pass:** 24 hours in advance every day except Friday.

## Court Reservations

Reservations may be made by phone, in person, or via Play by Point in advance, based on availability.

- Courts will be closed daily staggered between 12PM-3PM for maintenance.
- League court sheets are due in the first week of May.
- Except for weekend and holiday mornings, Court 7 is reserved for the club professional and the professional's assistant.
- Any court updates will be emailed to you from the Tennis Center.
- Only one reservation per member is allowed during prime time.
- All members must check in **prior** to playing.
- If one or more courts are closed, then court assignments will be revised on a first come first serve basis. When courts become playable, reservations will be honored for the next time slot.
- Members should give the first and last names of all players for all reservations.
- Reservations are limited to one-hour (or 1.5\*) of continuous play for singles and 1.5 (or 2\*) hours of continuous play for doubles. **\*Depending on availability, at our discretion**
- No more than 4 players at a time are allowed on one court, except during instructions.
- If a member cannot keep their reserved court time, they must call the Tennis Pro Shop to cancel.
- Members that arrive 10 minutes after their reserved time will lose their court reservation if other members are waiting and no other courts are available. Please note your court time **will not** be extended.
- Repeat offenders (no-shows) will be subject to loss of reservation privileges.
- Special events, tennis mixers, tournaments, interclub matches, or any sponsored Club event will have priority for court time.

## Night Tennis Court Reservations

1. You must reserve a court 24 hours in advance.
2. If there are no reservations 24 hours before any given night, the courts will be closed.
3. Full privileged members **only** are allowed to play under the lights (Platinum and Gold)
4. Guests are **NOT** permitted.
5. Reservations are required. No-walk on playing allowed.
6. Night court times are 7:00PM-8:30PM, 8:30PM-9:45PM (Sunday through Thursday).
7. The Ball machine is not available for night tennis.

## Rain Policy

Please monitor your Play by Court app and email for cancellations due to bad weather. In the event of rain during the night resulting in closed courts: reservations will be honored from the times the courts open, please contact Professional Staff for information regarding times courts will re-open.

## Court Check-In

Players must check in **prior** to playing and to pay guests fees- if applicable. Please arrive 10-15 minutes early to allow for check-in. Tennis balls must be purchased by credit card prior to playing.

Please refrain from arriving at your assigned court more than 2 to 3 minutes before your scheduled starting time. If other members are still playing when you arrive at your assigned court, please keep noise and movement to a minimum. Players should be allowed to finish a game in progress whenever possible.

## Tennis & Pickleball Play

- The rules of the United States Tennis Association & USA Pickleball Association shall apply to all members and their guests except when in conflict with any of the rules of LYCC.
- The Tennis Director reserves the right to close early due to inclement weather.
- The Tennis Director shall determine if the courts are playable or not due to weather conditions. Members will be notified by email.
- Do not retrieve your ball from the other court during play.
- Remove all empty containers, balls, towels, and personal effects from the courts after use.
- The brooms and sweepers must be hung on the fence to avoid damage to the equipment.

The following will not be tolerated:

- Players who disturb other courts by yelling.
- Using abusive language, profanity, throwing racquets, hitting balls against windscreens, or other unsportsmanlike conduct.
- Not following Head Professional Direction and Guidelines.
- Engaging in any commercial enterprise using our facilities is strictly prohibited.

## Dress Code

Proper tennis attire is to be worn at all times.

- **Shirts are required.** Cut-offs, swimsuits, and jeans are not acceptable. Men are required to wear shirts with sleeves (No Tank Tops).
- **Shoes:** ONLY proper tennis shoes can be worn on the courts. Shoes other than tennis shoes will damage our courts. Members are responsible for informing guests of dress and shoe requirements.



## Guest Policy

- Members may invite non-member persons to use the LYCC Racquet facilities as guests.
- Members are responsible for registering all guests in the Pro Shop and paying all guest fees **prior** to play.
- Guests must provide their full name, phone number, and email.
- The guest fees for both Tennis and Pickleball are: \$30 per person, per day.
- The same person may be a guest a maximum of one (1) time in any calendar month. Guests are limited to six (6) per season.
- Each member may bring up to 3 guests per day.
- A player who is not a member may not participate in any Club sponsored tournaments except for Member/Guest events, select charity events, select league matches, and USTA League matches.
- Guests may play only after 12PM daily.

## Tournaments

1. Entry fees will be charged for tournaments, unless they are Tournaments included in the Men's and Women's Clubs.
2. Sanctioned USTA League Matches will be held on scheduled weekdays throughout the summer. Depending on the number of participants, up to five (5) courts will be utilized during Non-Prime Time at the discretion of the Racquet Sports Director.

## Bulletin Boards

- Important dates, tournament information, ladder details, flyers and events will be posted regularly.
- Bulletin Boards are for LYCC Racquet Sports Information only.

## Racquet Restringing and Demo Racquets

The Tennis Pro Shop offers professional onsite re-stringing for most racquets within 48 hours. If you are interested in purchasing a racquet, the Tennis Pro Shop has demo racquets available. Ask our pro for assistance when choosing a racquet if you are unsure about which racquet would be best for you. Players using the racquets must leave car keys with front desk staff to ensure the return of the demoed racquets.

## Lessons: Tennis and Pickleball

Paid private and group lessons with LYCC Tennis Staff professionals are available by appointment.

- A variety of lessons from beginner to championship level are offered.
- Lessons can be scheduled at the front desk in the Tennis Pro Shop.
- Only LYCC Staff Members are permitted to give lessons and hit with LYCC Members.
- A minimum of 24-hour notice must be given to avoid charges on cancelled lessons.

## Hitters

- A hitter is an advanced tennis player (high school, college, or adult).
- A hitter can be reserved by calling the Tennis Center.
- Hitters do not teach during the session.
- No more than 6 balls are to be used.
- Hitters are permitted after 12PM.
- Only hitters provided by LYCC are allowed.

## Ball Machine

- The ball machine is only available Monday-Thursday.
- Court #1 is designated as the ball machine court on a space-available basis.
- Ball machine is available to all members for \$20 per hour. (Platinum/Gold Members -No Charge).
- Members using the ball machine must check in, pay, and leave car keys with the front desk to ensure the return of the remote key.
- No personal ball machines are allowed.
- Regular court reservation policies apply.
- If you are unfamiliar with the operation of the ball machine, ask the tennis staff for assistance.
- At the completion of your court time, make sure all balls are placed back in the ball machine and remote key is left with front desk staff.
- The ball machine must not be used by anyone under the age of 18 without adult supervision.

### HOPPER OR CART OF BALLS ETIQUETTE

1. At the completion of your court time, make sure all balls are placed back in the hopper and/or ball cart.
2. Tennis balls in carts and hoppers are property of LYCC and must not be removed from the premises.

## Etiquette & Code of Conduct

All Members shall conduct themselves in such a manner as not to interfere with the playing enjoyment of others. The Tennis Staff is responsible for the administration and enforcement of the LYCC Rules and Regulations. Players must be respectful of Members, Guests, and employees at all times. Failure to comply may lead to being requested to attend the Park Commission meeting. Please see the Rules and Regulations for more details.

Any complaints regarding a member, guest, or Club employee, should be addressed to the Head Tennis Professional and/or the General Manager only.

The rules of the United States Tennis Association & USA Pickleball Association shall apply to all members and their guests except when in conflict with any of the rules of LYCC. Members and guests are expected to abide by the LYCC Tennis Rules and Regulations, and show proper courtesy toward other members, tennis staff and personnel.

**Smoking:** No smoking shall be permitted on the courts. No smoking allowed except in designated outdoor areas.

**Damage:** Members are responsible for any damage caused by themselves or a guest to the racquet facility.

**Food and beverage:** No food, glass, drink (except water in non-breakable container), or gum are allowed on the courts.

**Cell Phones:** Phones should be silenced while on the court. Players are asked to step away when making and/or receiving a call.

**Weather Conditions:** When lightning is detected, an alarm will sound & courts will close, effective immediately. An "all-clear" siren will sound if/when it is safe to resume play.

**Closings:** When a court has been designated as closed, it shall not be used until opened by the tennis staff.



# SECTION III

## RULES & REGULATIONS



## **ARTICLE I**

### **CONDUCT AT THE CLUB**

**1.1.1** Members are responsible for their own acts, omissions, and the prompt payment of all charges and costs incurred by the member, their families, or their guests and any other designated users of the member's membership privileges or other representatives.

**1.1.2. Behavior:** The Club prohibits the use of profanity and abusive behavior of any kind, verbal or otherwise. Failure to comply may result in a temporary suspension of benefits or a termination of membership.

**1.1.3. Smoking:** The Club prohibits indoor smoking and the use of tobacco products of any kind while inside the facilities. Smoking is only permitted in the designated smoking areas, which are subject to change from time to time for special events. Cigars and Cigarettes should not be rested on any part of the Golf Cart.

**1.1.4. Attire:** In general, collared shirts, blouses, slacks, skirts, and dresses are considered appropriate Club attire. Sweatpants, undershirts, cargo shorts, muscle shirts, and tube tops are not permitted.

**1.1.5. Animals:** Dogs and other animals are not permitted on Club property. The only exceptions to this are registered service animals, and dogs that have been designated to help disperse the geese. If a member requires the assistance of a service animal, the animal and the requirements related to the animal must be registered with the Club prior to bringing the animal on the premises. Service animals, in accordance with Title II and Title III of the Americans with Disabilities Act (ADA) are specifically trained to perform a task for the person with a disability. While Emotional Support Animals or Comfort Animals are often used as therapy or as part of a treatment plan, they are NOT considered Service Animals by the ADA. Other species of animals, whether wild or domestic, trained or untrained, are not considered service animals either.

**1.1.6. Solicitation:** To protect the privacy of the members, the Club prohibits the circulation of any subscription lists, petitions, requests for charitable contributions, and access by news media representatives, in their official capacity, unless approved, in advance, by the General Manager. The posting and/or removing of flyers, notices, or information of any kind, without approval, is strictly prohibited.

## **ARTICLE II**

### **CLUB EMPLOYEES**

**2.1.1.** Members may not request personal services from a Club employee while on duty.

**2.1.2.** Members and guests shall not interfere with the management of the Club. Employees of the Club are under the supervision of the General Manager and the Village. A member or guest may not reprimand or attempt to discipline a member, guest, or Club employee. All comments, suggestions, or recommendations relating to the facilities, service, or employees should be reported in writing to the General Manager.

## **ARTICLE III**

### **UNBECOMING BEHAVIOR**

**3.1.1.** The Club reserves the right to have any member or guest removed from the Club's premises, to suspend or terminate memberships for conduct unbecoming of a member, interference with the proper use or enjoyment of the facilities by others, disruptive behavior, loud, boisterous, or profane conduct, intoxication, physical altercations, or illegal activity.



**ARTICLE IV**  
**GUESTS AT THE CLUB**

**4.1.1** Members in good standing may invite guests to the Club, if they are registered in advance and are always accompanied by the sponsoring member. Any exceptions and/or special requests must be approved in advance by the General Manager. Management has the discretion to invite guests and/or prospective members to the Club.

**4.1.2** The sponsoring member(s) shall be responsible for the guest(s)' conduct while at the Club.

**4.1.3** Guest privileges may be restricted throughout the year when it is in the best interests of the Club to do so, as determined by the General Manager. Members will be notified of such limitations.

**4.1.4** The same guest may only use the Club's facilities a total of SIX (6) times per year and no more than twice a month regardless of whether they are sponsored by different members. This applies to family members as well. The Club reserves the right to request a photo ID for any member guest on Club property.

**4.1.5.** Guest privileges may be denied, withdrawn, or revoked at any time for reasons considered sufficient by the General Manager.

**4.1.6.** Members shall not entertain such a number of guests at any one time, which would interfere with the use and enjoyment of any recreational facilities by other members. The Club reserves the right in its sole discretion to limit the number of guests entertained at any one time by any Member.

**4.1.7.** Lawrence Yacht and Country Club is a private club, offering a wide variety of amenities exclusively to members. The Club does not allow members to commercialize their club privileges by providing non-members access, usage, preferred rates, and the like to the Club, whether as a hobby or business.

**ARTICLE V**  
**GOLF & GOLF COURSE POLICIES**

**5.1.1.** The Club restricts the use of the golf course for any activity other than playing golf. This includes, but is not limited to, use of the cart paths for exercise such as walking, jogging, bicycling, skating, rollerblading, or dog walking, even if the course is closed.

**5.1.2.** The USGA Rules of Golf will govern play except when modified by local rules. A copy will be in the Golf Shop and/or posted with the Starter. The Club publishes golf rules and regulations in relation to specific play and/or tee time reservations.

**5.1.3.** Play may not originate on any hole after the course is closed for the day. Practice is to be confined to the designated areas. At no time are the golf course tees, greens, fairways, or bunkers to be used as practice areas. Removing practice balls from the designated areas is prohibited and may result in disciplinary action.

**5.1.4. Junior golfers** ("Juniors") are defined as members' unmarried, dependent children, under twenty-one (21) years of age, who are residing with the member and/or attending college. No one under sixteen years of age is permitted in the locker rooms unless accompanied by an adult. Specific information on junior restrictions is included in the member handbook.

**5.1.5. Member Events** are open to all golf members in good standing with the Club. Some events will be age or gender specific and within the confines of membership in the Men's Club or Ladies Club. Juniors are eligible to play in junior events, and specific events that provisions have been made for during the event registration process.

**5.1.6. Golf Course Attire:** It is expected that members will dress in customary golf attire befitting the surroundings and atmosphere of the Club. Members are responsible for their guests' proper attire. Detailed information on acceptable golf attire is included in the member handbook and posted on the member website as well as the Golf Shop.

**5.1.7. Golf Carts** are permitted on the cart path and designated areas only. Carts must be returned to the member bag drop and/or the designated cart staging area and may not be taken off property at any time. If the Club determines that any golf cart user has created an unsafe condition, has failed to yield to golf play or has interfered with golf play while utilizing a cart, it may take whatever disciplinary action it deems appropriate including the suspension or termination of privileges.

**5.1.8 Etiquette on the Golf Course:** If a player consistently disregards the guidelines outlined in the Member Handbook during a round or over a period of time to the detriment of others, players warned more than 2 times during a round for disregarding Etiquette Guidelines will receive a letter of reprimand and appear before the Park Commission. Such action may, for example, include prohibiting play for a limited time on the course. This is considered to be justifiable in terms of protecting the interest of the majority of golfers who wish to play in accordance with these guidelines. In the case of a serious breach of Etiquette, the Park Commission may:

- Revoke or suspend a club member's membership.
- Restrict to late starting times.
- Loss of golf cart privileges.
- Or any other penalties as may be warranted.

**5.1.9** Based on Park Commission Regulations, the following infractions will result in receiving a warning letter. Upon receiving a second letter, you will be asked to appear before the Park Commission with possible loss of privileges.

- Slow play.
- Failure to play holes in consecutive order.
- Failure to replace divots or to rake bunkers.
- Improper crossovers within the 100-yard markers.
- Not observing crossover rules posted for day of play.
- Operating a golf cart with more than two passengers or two golf bags.
- Playing with more players than a foursome.
- Playing through without permission from ranger or team in front.
- Hitting more than one ball.
- Walking on the rocks along the 18th hole.

**5.1.10** The following infractions will result in a possibility of immediate suspension and appearance before the Park Commission.

- Abusive language to members or staff.
- Failure to report to starter before playing the golf course.
- Playing additional holes without purchasing appropriate fees.
- Removing articles from clubhouse or golf course, ie: towels, toiletries, or range balls.
- Using range balls on the golf course.
- Operating golf cars in parking lot or on public roads.
- Failure to pay caterer or pro shop bill within 30 days.

**5.1.11** The following infractions will result in automatic suspension and appearance before the Park Commission.

- Abusing golf carts or any village property.
- Hitting a shot over causeway while playing 9th or 10th hole road.
- Playing golf when the golf course is closed.
- Throwing golf clubs.
- Physical abuse to members or employees.
- Using range balls on golf course or management finding range balls in your golf bag.

**All complaints must be made in writing and submitted to the General Manager.**

## **ARTICLE VI**

### **TENNIS AND PICKLEBALL RULES AND REGULATIONS**

The Rules and Regulations of LYCC Racquet Center set forth herein have been developed to uphold and maintain the standards of the club, to provide information, and notice as to various aspects of the racquet center and to provide for the enjoyment of racquet sports by all our members and their guests.

#### **6.1 PENALTIES FOR INFRACTIONS OF RULES AND REGULATIONS**

The following penalties will be applied for infractions of tennis or Pickleball rules:

- **1st offense:** Verbal warning by the Tennis Professional. (Warning is filed)
- **2nd offense:** Written reprimand by Management along with seven-day suspension. (Warning is filed)
- **3rd offense:** Written notice by Management to appear before the Park Commission, with possible loss of privileges. Penalty could result in termination of membership depending on the severity of the offense.

**6.2 LOSS OF DAMAGE** - LYCC Tennis Club and staff will not accept liability for any loss or damage to property belonging to members, their guests or visitors.

**6.3 PERSONAL INJURY** - LYCC Tennis Club and staff will not accept liability for personal injury arising out of the use of club premises and any other premises of the club, or in any event organized by the club whether sustained by members, their guests or visitors, or caused by the said guests or visitors, whether or not such damage or injury could have been attributed to or was occasioned by the neglect, default or negligence of any of the club officers, committee or servants of the club, including the staff.

**6.4 CODE OF CONDUCT** - Members and guests are expected to abide by the LYCC Tennis Rules and Regulations, show proper courtesy toward other members, tennis staff and personnel.

- The following will not be tolerated: players who disturb other courts by yelling, using abusive language, profanity, throwing racquets, hitting balls against windscreens, or other unsportsmanlike conduct.
- **Proper tennis attire is to be worn at all times.**  
A: Shirts are required. Cut-offs, swimsuits, and jeans are not acceptable. Men are required to wear shirts with sleeves (No Tank Tops).  
B: Shoes: ONLY proper tennis shoes can be worn on the courts. Shoes other than tennis shoes will damage our courts. Members are responsible for informing guests of dress and shoe requirements.
- Players must check in **prior** to play.
- **Smoking:** No smoking shall be permitted on the courts. Smoking is not allowed except in designated outdoor areas.
- **Damage:** Members are responsible for any damage caused by themselves or a guest to the racquet facility.
- **Food and Beverage:** No food, glass, drink (except water in non-breakable containers), or gum are allowed on the courts.
- **Cell Phones:** Phones should be silenced while on the court. Players are asked to step away when making and/or receiving a call.
- **Weather Conditions:** When lightning is detected, an alarm will sound and courts will close, effective immediately. An “all-clear” siren will sound if/when it is safe to resume play.
- **Closings:** When a court has been designated as closed, it shall not be used until opened by the tennis staff.

#### **6.5 TENNIS & PICKLEBALL PLAY**

- The rules of the United States Tennis Association & USA Pickleball Association shall apply to all members and their guests except when in conflict with any of the rules of LYCC.
- The Tennis Director reserves the right to close early due to inclement weather.
- The Tennis Director shall determine if the courts are playable or not due to weather conditions. Members will be notified by email.

### **ARTICLE VII**

#### **PERSONAL INJURY, LIABILITY AND LEGAL ACTIONS**

**7.1. PERSONAL INJURY** - Any member, guest, or other person who, in any manner, makes use of, or accepts the use of any apparatus, appliance, facility, privilege or service whatsoever owned, leased or operated by the Club, or who engages in any contest, game, function, exercise, competition or other activity operated, organized, arranged, or sponsored by the Club, either on or off the Club’s premises, shall do so at his or her own risk.

**7.2. INDEMNIFICATION** - The member agrees that as consideration for the provision of the Club privileges and amenities to the member and the member’s spouse, children, designees, or guests, that the Owner and its directors, agents and employees shall not be subject to any claim, cause of action, demand, injury, or damage

whatsoever, including, without any limitation, those claims or damages resulting from acts or omissions of active or passive negligence on the part of the Owner, its directors, agents, or employees. The member, for himself or herself and on behalf of his other executors, administrators, heirs, assigns, and successors, does hereby expressly forever release and discharge the Owner, its directors, agents, and employees, assigns and successors from all such claims, demands, injuries, damages, actions, or causes of action whether arising now or in the future. The member shall have, owe, and perform the same obligation to the Club and its employees, representatives, and agents here under in respect to any such loss, cost, claim, injury, or liability sustained or incurred by any Guest of the member.

**7.3. LEGAL ACTION** - If the Club commences any legal action to collect any amount, owed by any member, or to enforce any other liability of any member to the Club, and if judgement is obtained by the Club, the member may also be liable for all the costs and expenses of the legal action and reasonable attorney's fees incurred by the Club (including fees required in connection with appellate proceedings).

## **ARTICLE VIII**

### **PERSONAL PROPERTY LOSS AND DAMAGE**

**8.1. PERSONAL PROPERTY LOSS:** Each member, as a condition of membership, and each guest as a condition of invitation to the Club, assumes sole responsibility for his or her personal property while on the premises. In consideration of the privileges granted hereby, the member agrees that neither the Club nor the Owner is responsible or liable for the loss through fire or theft, or for the damage to any personal property used, left, or stored at the Club. This includes but is not limited to automobiles and the contents thereof, as well as items in bag storage and lockers.

**8.2. PROPERTY DAMAGE:** Every member of the Club shall be solely liable for any property damage at the Club, at any activity or function that is operated, organized, arranged, or sponsored by the Club, or that is caused by the member, a guest of the member or a family member. Any costs associated with damage to property or furniture belonging to the Club will be charged to the member.

## **ARTICLE IX**

### **MEMBERSHIP**

#### **9.2. ANNUAL MEMBERSHIP RENEWALS**

**9.2.1.** The Club does require members to confirm the continuation of membership on an annual basis. Annual Membership renewal forms are sent out in November of the year prior to membership. All membership renewals must be completed and returned to the Club before March 1<sup>st</sup> before resumption of play for that year.

#### **9.3 CANCELLATION / LEAVE OF ABSENCES / MEDICAL LEAVE OF MEMBERSHIP**

LYCC Club Policy is that no matter the circumstance membership dues refunds or credits will not be given due to medical reasons, financial hardship, relocation, or any other situation that may prevent the member from utilizing the Club and its amenities. Should a member wish to appeal, then a written letter must be sent outlining the individual's extenuating circumstances to the General Manager. The General Manager will then forward the appeal to the Park Commission should it be deemed appropriate.



## **ARTICLE X**

### **GRIEVANCE PROCESS**

**10.1.** Complaints concerning the conduct of any member and/or any member's fitness or suitability for membership should be submitted in writing to the General Manager, who shall determine if the matter is to be referred to the Parks Commission.

**10.2.** If the General Manager has not referred a complaint to the Park Commission within thirty (30) days following receipt thereof, it means that it was determined that the charge in such complaint lacks sufficient substantiality to proceed thereon or that the General Manager has taken the appropriate disciplinary action as permitted in the Rules & Regulations. Both parties will be notified in writing of the outcome.

**10.3.** The General Manager may at any time initiate a complaint in writing to the Park Commission for purposes of a hearing and a determination thereon.

**10.4.** Written notice of a hearing on any such complaint or charge shall be sent by the Park Committee to the last known address of the member by ordinary United States mail, provided that the date of such hearing may not be fewer than twenty (20) days from the date of mailing of such notice. Such notice shall specify the acts complained about, the date, time, and place of hearing, and, upon request, the member in question shall be provided a copy of these Rules and Regulations. Written notice of the hearing date, time, and place shall be given in a similar manner to all members of the Park Commission.

**10.5.** The Grievance Committee's function shall be to determine the facts concerning the complaint based upon the evidence presented at the hearing. All such hearings shall be closed, except to the member charged and any witnesses. Formal rules of evidence will not apply to any such hearing, provided that the Member in question shall have the opportunity to cross-examine all witnesses against him/her, to produce witnesses on his/her own behalf, to explain any evidence against him/her, and to submit at such hearing any written or oral argument.

**10.7.** Within ten (10) days following the hearing, the Grievance Committee shall issue a finding of facts and recommendations to the General Manager, the Owner, and mail a copy thereof to the member in question.



**LAWRENCE YACHT & COUNTRY CLUB**  
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